**American Academy of Pediatrics (AAP) Leonard P. Rome CATCH Visiting Professorship Program**

**2023-24 Application Guidelines**

The purpose of the Leonard P. Rome Community Access to Child Health (CATCH) Visiting Professorships is to promote advocacy for children and advance the field of community pediatrics. This program is implemented through a partnership between CATCH and the Community Pediatrics Training Initiative (CPTI).

The program provides up to 5 accredited pediatric residency programs **with a maximum of $4,500** each to implement a **2- or 3-day community health and advocacy educational program** focusing on resident education, faculty development and community partnerships. **The Visiting Professorships must occur between September 1, 2023, and May 15, 2024.**

All application materials must be submitted **by 2:00pm Central Time on Wednesday, May 31, 2023**. See *Application Procedures* at the end of this document for more information.

This Visiting Professorship was established in honor of Leonard P. Rome, MD, a pediatrician and tireless advocate who dedicated his life to improving children's health. This program is supported by the Leonard P. Rome Endowment Fund at the AAP.

**Visiting Professorship Program Goals**

1. Provide an opportunity for pediatric faculty and residents, community pediatricians, community- based organizations, and others to interact with leading professionals on community health and advocacy topics.
2. Promote partnership and collaboration in the community among pediatric residency training programs, community pediatricians, community health centers, community-based organizations, parent groups, public health departments, hospitals and universities.
3. Enhance curriculum development on topics of community health and advocacy.
4. Increase institution and residency program investment in community pediatrics.
5. Strengthen pediatricians’ skills to engage in community health and advocacy work, including overcoming challenges.
6. Increase awareness of careers paths in community health and advocacy to help foster leaders.

**Criteria and Eligibility**

Accredited pediatric residency programs in the United States and Canada are eligible to apply.

* + Residency programs awarded a Leonard P. Rome CATCH Visiting Professorship between 2020- 2022 **are not eligible** to apply this cycle.
  + Residency programs awarded a CPTI Advocacy Training Grant in the 2023-24 cycle (most recent) **are not eligible** to apply this cycle.
  + To confirm eligibility, feel free to reach out to [cday@aap.org](mailto:cday@aap.org).

Applications will be reviewed by a committee of CATCH Facilitators, CPTI leaders, and members of the Council on Community Pediatrics Executive Committee and will be rated on the strength of the objectives and activities proposed to meet the Visiting Professorship goals. Preference will be given to pediatric residency program not previously funded by this program.

# Applications must demonstrate:

* + The primary applicant is a member of both the national AAP and local AAP chapter.
  + Active engagement in or development of community pediatrics training activities within pediatric residency training program(s).
  + Partnership with community-based organizations.
  + Communication with the Chapter CATCH Facilitator and plans to feature the CATCH program as part of the Visiting Professorship activities.

# Priority will be given to applications that demonstrate that this Visiting Professorship will:

* + - Build relationships with community partners and lead to active engagement with partners in activities that will have a meaningful impact on the community.
    - Significantly advance the development and sustainability of the program(s)’s community health

and advocacy curriculum.

* + - Develop faculty leadership capacity in community health and advocacy.
    - Promote collaboration between pediatric residency programs within a state or region (where possible, see Use of Funds section for more details for existing collaboratives).

**Visiting Professor Candidates**

Applicants **must** identify a candidate to serve as the Visiting Professor. Applicants may contact their Chapter CATCH Facilitator or AAP staff (mail to: [cday@aap.org](mailto:cday@aap.org)) for suggestions. The list of current Chapter CATCH Facilitators can be found at [CATCH-rosterchapterfac.pdf (aap.org)](https://downloads.aap.org/AAP/PDF/CATCH-rosterchapterfac.pdf?_ga=2.202778066.294464062.1678809499-106738190.1646169365).

Applicants must collaborate with the Visiting Professor candidate to craft the visit objectives and agenda, with a focus on how he/she will enhance the program’s community health and advocacy work. The candidate’s curriculum vitae must be submitted with the application. Residency programs are encouraged to maintain a relationship with their Visiting Professors beyond the activities of this program.

**Use of Funds**

The proposed budget for the Visiting Professorship should support the Visiting Professor’s travel and honorarium in addition to the expenses related to the activities of the 2- or 3-day event, such as promotional materials and meals for meetings/educational programming at the residency program and with community partners. **A maximum of $4,500 will be awarded.**

# Information on permitted expenses:

* + The honorarium must total $1,000 for a 2-day visit or $2,000 for a 3-day visit.
  + No indirect/overhead costs will be approved.
  + Each line item must include a description and formula, as indicated in the budget template.
  + Meals per person must not exceed the following limits: $15/breakfast; $25/lunch; $40/dinner
  + Air travel for the Visiting Professor must be booked through the AAP Travel Office.
  + The honorarium and airfare will be covered directly by the AAP. All other expenditures approved in the budget **will be reimbursed** to the pediatric residency program **after** the Visiting Professorship has occurred and receipts and an evaluation are submitted to the AAP.
  + Residency programs that are part of an existing regional/state collaborative with a focus on community health and advocacy are eligible to apply. However, support for collaboratives will be limited to 2 times in a 5-year period and significant growth since original funding must be demonstrated. Contact Courtney Day, Manager, Community Health and Partnerships, at [cday@aap.org](mailto:cday@aap.org) for the supplemental application.

**Sample Budget**

|  |  |  |
| --- | --- | --- |
| **Expense** | **Description/Formula** | **$ Amount** |
| Honorarium | Visiting Professor: 2-day program | $1,000 |
| Airfare/Transportation | Roundtrip airfare; transportation to and from airport | $600 |
| Hotel | $200 x 2 nights | $400 |
| Meals | $80/day x 2 days | $160 |
| Lunch with faculty and residents | $25/person x 35 people | $875 |
| Dinner with community partners | $40/person x 15 | $600 |
| Promotional materials | Poster/flyer printing and copies | $250 |
|  | **TOTAL REQUESTED** | **$3,885** |

**Schedule of Activities**

The proposed schedule of activities for the Visiting Professorship should include a combination of Grand Rounds, noon conferences, workshops, meetings with leadership, site visits, and/or community meetings focusing on community pediatrics. **This agenda should clearly** **address increasing resident competency, faculty development and building community partnerships.**

Using the template provided on the application, identify the theme, activity or discussion topic, and target audience for each event. A sample schedule is provided below.

# Sample Schedule

|  |  |  |
| --- | --- | --- |
| **Theme** | **Activity/Discussion Topic** | **Target Audience** |
| **Day 1**  Introduction  Faculty Development  Faculty Development  Resident  Presentations  Building Partnerships | 8:30 – 10:30 am: Meeting with program leaders Topic: Strategies for implementing a community pediatrics curriculum  10:30 am – 12:00 pm: Brainstorming with faculty Topic: Creative ways to involve residents in community projects  12:00 – 1:30 pm: Lunch with department chair & faculty Topic: Integrating the community into everything you do  2:00 – 4:00 pm: CATCH/Resident projects presentation Topic: CATCH projects and other resident community projects including presentation by Chapter CATCH Facilitator  4:00 – 5:30 pm: Tour of hospital and community-based clinics  6:30 – 9:30 pm: Dinner with State Pediatric Society/AAP Chapter  Topic: How to be a community pediatrician | Program Director, Community Pediatrics or Advocacy Director, Chair  Key faculty members  Residents, Medical students, Faculty,  Program Director  Residents, Medical students, Faculty, CATCH Facilitator, Community partners  Residents, Faculty, Community partners, Program Director, Chapter leadership |
| **Day 2**  Importance of Community Pediatrics  Importance of Community Pediatrics  Building Partnerships  Implementation and Sustainability | 8:30 – 9:30 am: Grand Rounds  Topic: Why is it important for pediatricians to be involved in community health and advocacy?  12:00 – 1:00 pm: Resident Noon Conference Topic: The importance of community medicine in pediatrics  1:00 – 2:00 pm: Brainstorming Meeting  Topic: How to form sustainable partnerships in the community  2:00 – 4:30 pm: Community pediatrics advocacy session  5:00 – 6:00 pm: Wrap up session/Next steps | Faculty, Residents, Medical students, Community pediatricians, Community partners  Residents, Medical students  Faculty, Residents, Community partners, Chapter leadership  Residents, Medical students, Faculty, Community partners, Chapter leadership  Faculty, Resident leaders |

**Application Procedure and Assistance**

* Application answers must adhere to stated maximum words counts.
* Five required attachments must be submitted with the application
  + **Letters of support** (4 total) from each of the following:
    - AAP Chapter President
    - Chapter CATCH Facilitator
    - Program Director of pediatric residency program
    - 1 community partner who will be engaged in the program activities

# Visiting Professor candidate’s curriculum vitae

The application and required attachments must be submitted by e-mail to [cpti@aap.org](mailto:cpti@aap.org) **by 2:00pm Central Time on Wednesday, May 31, 2023.** Any additional submitted materials will not be considered.

Assistance for applicants is available and strongly encouraged. If you have any questions or would like to discuss your ideas for a Visiting Professorship to ensure they align with program goals, please contact **Courtney Day, Manager, Community Health and Partnerships, at** [cday@aap.org](mailto:cday@aap.org).