



## Questions and Answers from the ICATCH Webinar on Grant Writing November 16, 2023

### Eligible Expenses

- 1. Are indirect costs allowed in our budget?** Indirect costs are NOT allowed in the budget. If you are working with an institute that needs a letter from the ICATCH team stating that indirect costs are not allowed in the budget, please email [icatch@aap.org](mailto:icatch@aap.org).

### Eligible Populations and Projects

- 2. Do you consider projects from another country that are similar to ones funded/submitted in the past?** Absolutely- we evaluate each program independently- as long as a project supports and comes from needs in the community, it is acceptable to develop a project similar to one that has been completed/is currently funded.
- 3. What eligible countries are considered for the ICATCH grant?** Grants are awarded to those working in child health care in low-income and low-middle-income countries (according to current [World Bank designation](#)).
- 4. Can funding be used on existing epilepsy-related projects and co-morbidities management in refugee camps or other general projects?** Funding can be used to support and develop existing projects - so the project does not need to be a brand-new service.

### Project Directors, Codirectors, and Collaborators

- 5. Can a third party (such as a medical resident) who is not a director or co-director be located outside of the country where the project is being completed?** Each proposal must include a project director (who must live in or near the community) and a co-director (who can live anywhere but must be actively involved with the project for three years). Regarding a third-party involvement with a project, that individual does not need to be based in the community.
- 6. Can a co-director be the individual to submit the grant if they are not residing in the project country?** Yes, the codirector can apply and does not need to reside in the project country. The director must live in or near the community where the program takes place; the Co-Director can live in any country as long as they are very involved in the design and implementation of the proposal over the three years.
- 7. For those working in hospitals, can the same hospital be a collaborative team? And is it okay for it to be a verbal agreement?** Collaborative teams can be in the same hospital. An agreement is encouraged between the collaborators and their employers, but ICATCH does not require written agreements between the two parties.

### How to Apply

- 8. On the preliminary application, is the word count limited?**  
Yes, you must use the Survey Monkey Apply application available via [grants.aap.org](https://grants.aap.org). You can work on it offline; you must submit it online. The word count is limited to each section of the preliminary application, most often between 100 and 400 words. A Word version of the application is available [here](#).
- 9. May I have the presentation as a guide while writing the proposal?**  
The webinar recording is available [here](#).
- 10. Please clarify at what point the application advisor will get involved.**  
Once a preliminary application has been reviewed and scored by the ICATCH team, several applicants will be invited to submit a full application (by January 2023). At that time, an option to work with a volunteer ICATCH team member and contact information for the advisor will be shared. The contact between the applicant and advisor will mostly occur in February 2023, before the March 11<sup>th</sup> deadline for full applications.

### Have a different question?

Review our [Call for Proposals](#) or use the Contact Us form at [aap.org/icatch](https://aap.org/icatch) to ask a staff member. Also, check out the ICATCH website for [frequently asked questions](#).