RFP QUESTIONS AND ANSWERS

RFP Q&A Number: 719190-RFP-04 Q and A

Project Title: National Center on Early Childhood Health and Wellness Graphic Design/508 Compliance Consultant

Application Deadline 11:59 pm CST: March 23, 2020

Proposals must be emailed to: 719rfp@aap.org

Questions about this RFP must be submitted to the application email address above and will be accepted until: March 10, 2020

Responses to questions will post on: March 16, 2020

QUESTIONS AND ANSWERS

Question 1. For the Virtual Health Manager Orientation (10 videos, about 55 minutes each - English and Spanish) and two video series: total 12 videos of 2-3 minutes in length (English and Spanish), would you be providing the script of each video for closed captioning?

Answer 1. No. We would prefer you to handle the transcription in addition to the video captioning.

Question 2. In Mandatory Qualifications section, it states that the consultant candidate will provide. “2. Certification of compliance of 508 regulations.” Do you require any specific industry certification? If so, which one would that be?

Answer 2. No, we do not require a specific industry certification. All documents must meet or exceed US Section 508 standards for electronic information and technology, and adhere to Web Content Accessibility Guidelines (WCAG 2.1).

Question 3. With regard to your need for 508 services of videos, can you confirm that 508 is the standard you need for video compliance? This would include close captioning and transcript only.

Answer 3. Yes, 508 is the standard for video compliance. Under our OHS grant, everything posted on the OHS ECLKC website must be 508 compliant.

Question 4. If 508 is the standard needed for video, what format you’d like the closed captioning file to be in (.SRT, .TTML, .XML, .VTT (WEBVTT))?

Answer 4. We would like closed captioning files in .SRT format.