The Community Access to Child Health (CATCH) Program is a national initiative of the American Academy of Pediatrics (AAP) that supports pediatricians to lead innovative, community-based initiatives that increase children’s access to optimal health or well-being. Grants up to $2,000 are awarded annually on a competitive basis to pediatric residents who plan to build broad-based community partnerships to address unmet child health needs.

Resident Grant
Grants of $2,000 are awarded to pediatric residents for the planning and/or implementation of community-based initiatives that increase children’s access to optimal health or well-being.

Call for Proposal – Contents Overview (click on the links below to jump to that topic)
- Key Components of a CATCH Project (requirements, priorities, eligibility, and selection criteria)
- Special Funding Opportunities
- Getting Started with an Application (requesting assistance, application procedures, key dates, and budget guidance)
- Important Details for Funded Projects
- Acknowledgements

KEY COMPONENTS OF A CATCH PROJECT
Requirements
- Project must be new in your community or a new program from an existing initiative.
- Project includes plans for community partnerships.
- Project is for planning and/or implementation activities. If project proposal only includes implementation activities, then prior planning must be demonstrated.
- Methods for measurement of project goals and objectives are clearly described.
- Budget reflects project timeline and activities and does not include unallowable expenses.

Priorities
Project activities should lead to a program that will:
- Demonstrate creativity or innovation in the designated community.
- Predominantly serve a population of children with unmet health needs or with demonstrated health disparities.
- Aim to develop strong, broad-based community partnerships.
- Assess children’s health or well-being and/or increase access to needed health services not otherwise available.
- Be led by a pediatrician who plays a significant role in the project.
- Address an important need and likely achieve stated goals.
- Include plans for sustainability beyond the grant period.

Eligibility and Selection Criteria
- U.S. and Canadian pediatric residents (categorical or combined) in a training program AND have another year of residency or chief year are eligible to apply.
- National and Chapter AAP memberships must be current before grant funds can be disbursed.
- Current CATCH grantees are not eligible; Prior CATCH grantees are eligible provided that their grant is closed (all grant project documentation submitted, and any unused funds returned).
- Applications are peer-reviewed by AAP District and Chapter CATCH Facilitators and Resident Liaisons.
SPECIAL FUNDING OPPORTUNITIES

CATCH is pleased to partner with several AAP Councils, Sections, and initiatives, as well as the Boulter CATCH Oral Health Endowment to support pediatric residents to conduct community-based projects that advance child health and well-being. These entities will help to sponsor grants that address topics that are of current interest and priority to their membership.

Note: These grants are part of the general Call for Proposals and therefore must follow the same application and reporting procedures and meet the same eligibility and selection criteria. To be considered for one of these targeted funding opportunities, applicants must describe in the application how their project will address the relevant child health priorities. CATCH will work with the sponsoring groups to identify the approved applications that best meet their specific criteria.

- The **Boulter CATCH Oral Health Endowment** supports projects that improve children’s access to oral health services, educate parents and caregivers about oral hygiene, improve communication and collaboration between medical and dental professionals, and educate primary pediatric care professionals about the importance of preventive oral health services (such as fluoride varnish) or other children’s oral health issues.

- The **AAP Council on Child Abuse and Neglect (COCAN)** is dedicated to improving the care of infants, children, and adolescents who are abused and neglected through policy, advocacy, and education. The COCAN will sponsor TWO (2) projects that support education on topics related to prevention of child maltreatment, including, but not limited to: trauma informed care, education for families on corporal punishment, education/support for positive parenting, and education on supporting high-risk families. COCAN membership is required to apply for the COCAN-sponsored grant. To check your membership status, please call the AAP Member and Customer Care team at 866-843-2271.

- The **AAP Council on Community Pediatrics (COCP)** promotes community pediatrics through policy, practice, advocacy, and education. COCP will fund ONE (1) community project that addresses the social determinants of health, including but not limited to topics in COCP policy statements: poverty and child health, food security, housing insecurity and/or homelessness, and community pediatrics; and ONE (1) community project which increases child/youth access to nature.

- The **AAP Council on Environmental Health and Climate Change (COEHCC)** works to promote healthy environments and reduce harmful environmental exposures for children wherever they live, learn, and play. The COEHCC seeks to empower and enable pediatric trainees to serve as strong advocates for children’s environmental health and climate action in their communities. Proposals will be welcome from across the spectrum of pediatric environmental health issues and are encouraged to include environmental justice and health equity considerations. Topics may include, but are not limited to climate change, air and water pollution, lead poisoning, and other toxic exposures.

- The **AAP Council on School Health (COSH)** will sponsor up to TWO (2) projects that work with schools to promote in-person school instruction, COVID-19 vaccination for eligible students, mental health screening and treatment to reduce absenteeism, and/or address whole child priorities. Submissions addressing relevant areas such as early literacy, vision and hearing, pregnancy prevention, asthma, physical activity, ADHD, school breakfast, and violence prevention or the promotion of health and learning for students living in poverty are invited.

- The **Pediatric Environmental Health Specialty Unit (PEHSU)** program is a collaborative effort funded by the Agency for Toxic Substances and Disease Registry/Centers for Disease Control and Prevention and the Environmental Protection Agency. The PEHSU program is a national network of experts in the prevention, diagnosis, management, and treatment of health issues that arise from environmental exposures from preconception through adolescence. There are 10 PEHSUs, each responsible for a different geographical region of the United States. Each PEHSU works with health care professionals, parents, schools, community groups, federal, state, and local government agencies, and others to provide education, consultation, outreach, and referral for both health professionals and communities. These services are essential to reduce risk of environmental exposures to children and families and mitigate potential health effects before they happen. The PEHSU mission is to improve reproductive and children’s health by leading the integration of environmental health into clinical care and public health while supporting communities to address historical injustices and ongoing environmental racism and address
the existential threat of climate change. The PEHSU program will sponsor ONE (1) resident project that directly addresses climate change or environmental justice.

- **The AAP Section on Developmental and Behavioral Pediatrics (SODBP)** will sponsor up to TWO (2) projects that enhance the capacity of primary care providers and developmental-behavioral pediatricians to address issues related to developmental-behavioral pediatrics. Submissions addressing relevant areas including but not limited to behavioral and emotional health, screening and surveillance, learning disabilities, ADHD, developmental disabilities, including Intellectual Disability and Autism Spectrum Disorder, parenting, workforce capacity, and equity, diversity, and inclusion are invited. SODBP membership is required to apply for the SODBP-sponsored grant.

- **The AAP Section on Emergency Medicine (SOEM)** aims to optimize the emergency care of all children through advocacy, research, education, quality, and service. The scope of emergency care covers the pre-hospital context, the care provided in the emergency rooms, and the transition back to his/her environment in a state of optimal health. The SOEM will sponsor ONE (1) resident project that directly addresses the improvement of care for acutely ill or injured children in the emergency department. SOEM membership is required to apply for the SOEM-sponsored grant. To check your member status, call the AAP Member and Customer Care team at 866-843-2271.

- **The AAP Section on Hospital Medicine (SOHM)** is dedicated to the health of children in the hospital setting through advocacy, education, and service. SOHM will sponsor ONE (1) resident project that addresses health care disparities in hospitalized children or mental/behavioral health in the inpatient setting.

- **The AAP Section on Obesity (SOOb)** aims to improve the health and well-being of children and families by reducing the prevalence of childhood obesity and promoting healthy active living. The SOOb will sponsor THREE (3) projects that focus on addressing health disparities related to pediatric obesity prevention, assessment, management, or treatment. Priority will be given to projects that include a focus on health equity. This award includes the grant and travel support to attend the AAP National Conference to present a poster on the project at the SOOb H Program. Presentation of a poster is a required component of the grant award. SOOb membership is required to apply for the SOOb-sponsored grant.

- **The AAP Section on Pediatric Trainees (SOPT)** seeks to empower and enable pediatric trainees to serve as strong advocates for the health and well-being of all children and to serve as effective leaders in their communities. To align with its 2021-2022 advocacy campaign, Rx Against Racism, SOPT will sponsor TWO (2) innovative resident projects that address anti-racism within the community.

**GETTING STARTED WITH AN APPLICATION**

**Assistance with Proposal Development**

- Applicants are strongly encouraged to contact their District Resident CATCH Liaison(s) or Chapter CATCH Facilitator to strengthen their proposal. **Note:** Applicants are awarded points for receiving assistance from liaison(s) and staff.
- Canadian applicants are encouraged to seek technical assistance by contacting CATCH staff at catch@aap.org.
- A **planning tool** is available to aid in planning a CATCH project and an applicant should share the completed tool as part of a CATCH application technical assistance request.
- Application and budget reviews also are available from CATCH staff at catch@aap.org.
- For descriptions of previously awarded CATCH grants visit our Community Pediatrics **Funded Projects List**. Criteria may change from year to year, so please contact your District Resident CATCH Liaison(s), Chapter CATCH Facilitator, or CATCH staff before modeling your proposal on a past grant.

**Application Procedures**

- Applications must be submitted online.
- A fiscal agent should be identified during the application process. A letter of intent from the proposed fiscal agent must be provided as an attachment to the application. A fiscal agent is a proxy that manages fiscal matters on behalf of another party. Review this document for additional guidance.
Citations/references are optional.
Attachments to applications are optional, not scored, and may not be used to respond to application questions. You may include up to four pages of attachments; for example, citations/references, minutes, or agendas from community meetings; flyers; letters of support, especially from AAP state chapters and current or future community partners.

Key Dates and Deadlines
January 14, 2022 You may request assistance with proposal development from either your District Resident CATCH Liaison(s), Chapter CATCH Facilitator, or CATCH staff at catch@aap.org up until this date.
January 24, 2022, 11:59 PM Central time Application deadline.
By April 15, 2022 Applicants receive email notice of funding decisions.
By May 15, 2022 Grantees submit signed award documents.
June 1, 2022 Projects begin and are 12-months in length.

Budget Guidelines
Budget MUST:
1. Clearly support the grant activities in addition to goals and timeline outlined in your application.
2. Include a complete description of each activity and expense and use category headers along with their activity descriptions (as described in budget guide below).
3. Include a formula for ALL line items.
4. List each activity on a separate line.

Unallowable Expenses
- Supplemental funding to previously awarded grants or existing programs
- Any payment to a pediatric care provider* or dentist
- Any clinical encounter i.e., any service that is deemed a billable encounter
- Professional development (conferences or educational/training activities)
- Educational materials for a pediatric care provider* or medical student
- Speaker fees or speaker travel reimbursement
- Quality improvement projects that do not meet application and budget criteria
- Research projects, such as clinical trials
- Health fairs or one-time events
- Building or office construction, maintenance, or repairs
- Capital equipment (i.e., durable items lasting beyond the project timeline)
- Medical equipment, medical supplies, or pharmaceuticals (Exception: select supplies for oral health projects)
- Indirect costs or fiscal agent fees
*Pediatric care provider includes a physician, nurse practitioner, or physician assistant

Budget Guide for categories, expenses, and maximum allowance for each. Applicants are encouraged to use the category headers that are bolded below along with their activity descriptions in the budget portion of the application.

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Description and Formula</th>
<th>Maximum Allowance (USD)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel</strong></td>
<td>$ per hour x number of hours (cannot include fringe benefits)</td>
<td>$1,600</td>
</tr>
<tr>
<td>Community asset mapping</td>
<td>Describe staff person, activities, and responsibilities.</td>
<td></td>
</tr>
<tr>
<td>Design and production of needs assessment/evaluation survey</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Outreach</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Activity Description</td>
<td>Description and Formula</td>
<td>$ Amount (USD)</td>
</tr>
<tr>
<td>------------------------------------------</td>
<td>----------------------------------------------------------------------------------------------------------</td>
<td>----------------</td>
</tr>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project assistant</td>
<td>Data entry, transcription 50 hrs @$12/hr</td>
<td>600</td>
</tr>
<tr>
<td><strong>Meetings</strong></td>
<td>Meals, beverages, meeting materials 2 meetings @$200/meeting</td>
<td>400</td>
</tr>
<tr>
<td>Advisory group meetings: 1) to discuss health problems, barriers, interventions, adolescent use of medical services; 2) present findings and elicit feedback</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Focus group meetings to review survey results and intervention ideas</td>
<td>Meals, beverages, meeting materials $100 per meeting x 4 meetings</td>
<td>400</td>
</tr>
<tr>
<td><strong>Participant Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Incentives for survey and focus group participation</td>
<td>$5 gift cards x 50 surveys = $250; $10 gift cards x 4 groups @5 participants per group = $200</td>
<td>450</td>
</tr>
<tr>
<td><strong>Promotion/Supplies</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Consumable office supplies for survey and presentation materials</td>
<td>Paper and printing costs $100; pens $10; binders $30; name tags $10</td>
<td>150</td>
</tr>
<tr>
<td><strong>Other expenses</strong></td>
<td>Describe activity.</td>
<td>TBD based on need</td>
</tr>
</tbody>
</table>

**TOTAL MAXIMUM ALLOWANCE $2,000**

If your budget includes personnel, please justify by relating each staff position to a specific outcome.

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**Sample CATCH Resident Grant Budget**

<table>
<thead>
<tr>
<th>Activity Description</th>
<th>Description and Formula</th>
<th>$ Amount (USD)</th>
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</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>2000</td>
</tr>
</tbody>
</table>

**TOTAL MAXIMUM ALLOWANCE $2,000**
IMPORTANT DETAILS FOR FUNDED PROJECTS

Fiscal Agent
A fiscal agent should be identified during the application process. A letter of intent from the proposed fiscal agent must be provided as an attachment to the application. Grantees must appoint a tax-exempt fiscal agent once they receive their award notification. A fiscal agent is a proxy that manages fiscal matters on behalf of another party. This is a requirement for the grantee to avoid personal tax liability per federal tax law. Some examples include a community-based organization, university, health department, or state AAP chapter. The institution or organization that acts as fiscal agent cannot be the grantee or co-grantee. This guidance outlines the grantee’s and fiscal agent’s role for financial matters.

Reporting Procedures
Grant funds will be disbursed in one installment at the start of the project. A final report including financial reporting will be due within 60 days after the 12-month completion date, or extended completion date. One 6-month extension is allowed, pending approval.

Publicity
The AAP may include information about your project in its program evaluations, publications, and promotional and technical assistance materials. In addition, descriptions of CATCH grant-funded projects are posted on the AAP Community Pediatrics Funded Projects List.

ACKNOWLEDGMENTS
The CATCH Program is made possible through the support of Roots & Wings Foundation; donations through the AAP Friends of Children Fund; and with additional support from various AAP Sections, Councils, and initiatives.

On behalf of the children, the CATCH Program thanks its financial supporters, community partners, District and Chapter CATCH Facilitators, National and District CATCH Resident Liaisons, AAP chapters, AAP staff, the AAP membership, and most importantly its pediatrician CATCHers.