

AAP President-Elect – Role and Duties

The Executive Committee of the American Academy of Pediatrics (AAP) Board of Directors (BOD) consists of the president, president-elect, immediate past president, secretary/treasurer, and chief executive officer (CEO)/executive vice president (EVP).

The one-year President-Elect term begins on January 1st of each year and automatically succeeds to the presidency upon expiration of the President's term. In the event that the office of President becomes vacant for any reason before the end of the term, the President-Elect shall succeed to the office of President. In that circumstance, the individual would serve both the unexpired term and the term for which he/she was originally elected. If the President requests, is absent, or is temporarily unable to act, the President-Elect shall perform the duties of President. Following completion of the term of AAP President, incumbent will continue to serve as Immediate Past President for one year and a member of the AAP Executive Committee.

The Executive Committee:

- meets weekly virtually to review and deliberate governance requests.
- makes interim decisions between weekly calls, as needed.
- reviews and approves testimony, correspondence, and other documents.
- approves representative participation and ongoing liaison activities.
- provides final publication approval for AAP policies and clinical practice guidelines.
- represents the AAP with other medical organizations, child advocacy groups, organizations or government agencies working to improve child health.

The president-elect will:

- Attend weekly Executive Committee meetings.
- Serve as a voting member of the Executive Committee.
- Learn the role of president and the functions of the Executive Committee.
- Keep members of the Board of Directors informed and draw on their experience and knowledge.
- Represent the AAP at external meetings and events when the president is unable to attend.

Required Meetings (In-person and virtual)

- Weekly Executive Committee virtual meetings (*90 minutes*)
- In-person meetings: January, May, October, and at the National Conference (*Tuesday-Friday*)
- Monthly meetings (*virtual, 60 minutes*)
- Board Committee meetings (*periodic and virtual*)
- Executive Committee Retreat (*January, 2 days*)
- American Board of Pediatrics (ABP) Leadership meetings (*January and June, 1 day*)
- AAP Legislative Conference (*April, 3 days*)
- Pediatric Academic Societies meeting (*May, Friday-Tuesday*)
- Corporate Donor Summit (*July, 2 days*)
- Leadership Conference (*August, 3 days*)
- Board Retreat (*September, weekend*)
- Committee on Federal Government Affairs (COFGA) meetings (*September and February, 2 days*)
- National Conference & Exhibition (*Fall, Thursday-Tuesday*)
- National Medical Association annual meeting (*July, 1-2 days*)