



2019 Cycle 2 CATCH Resident Grants Call for Proposals

Release Date: December 3, 2018 | Application Deadline: January 31, 2019, 3:00 pm CST

The Community Access to Child Health (CATCH) Program is a national initiative of the American Academy of Pediatrics (AAP) that supports pediatricians to lead innovative, community-based initiatives that increase children’s access to optimal health or well-being. Grants up to \$2,000 are awarded biannually on a competitive basis to pediatric residents who plan to build broad-based community partnerships to address unmet child health needs.

Resident Grant

Up to \$2,000 is awarded to pediatric residents for the initial implementation of or to pilot innovative, community-based initiatives that increase children’s access to optimal health or well-being.

Requirements

- Project must be new in your community but may exist in another community.
- Project includes plans for community partnerships.
- Project is for planning or implementation activities. If project proposal only includes implementation activities, then prior planning must be demonstrated.
- Methods for measurement of project goals and objectives are clearly described.
- Budget reflects project timeline and activities.

Priorities

Project activities should lead to a program that will:

- Demonstrate creativity or innovation in the designated community.
- Predominantly serve a population of children with unmet health needs or with demonstrated health disparities.
- Aim to develop strong, broad-based community partnerships.
- Assess children’s health or well-being and/or increase access to needed health services not otherwise available.
- Be led by a pediatrician who plays a significant role in the project.
- Address an important need and likely achieve stated goals.
- Include plans for sustainability beyond the grant period.

Eligibility and Selection Criteria

- Pediatric residents from the United States and its territories are eligible to apply.
- National and Chapter AAP memberships must be current before grant funds can be disbursed.
- Applications are peer-reviewed by AAP District and Chapter CATCH Facilitators.

Eligibility requirement—postgraduate status as of July 31, 2018
 PL-1 or PL-2
 PL-3 or below in medicine-pediatrics residency
 PL-3 if planning a chief resident year in 4th year
 PL-4 or below in triple-board residency
 PL-3 residents may apply as co-applicants

Special Funding Opportunities

- The **National Dairy Council** (NDC) is partnering with CATCH to support projects that promote all healthy foods, *including dairy foods*, and build healthier communities for those impacted by food insecurity (41 million Americans including 13 million children). NDC will fund projects that develop innovative solutions for children ages 2-18 who are impacted by food insecurity and build partnerships with groups such as food banks/pantries, local farmers markets, and schools/community groups.
- The **Boulter CATCH Oral Health Endowment** supports projects that improve children’s access to oral health services, educate parents and caregivers about oral hygiene, improve communication and collaboration between medical and dental professionals, and educate primary pediatric care professionals about the importance of preventive oral health services (such as fluoride varnish) or other children’s oral health issues.

- The [AAP Council on Community Pediatrics](#) (COCP) promotes community pediatrics through policy, practice and education and provides two grant opportunities.
 - The first opportunity is for a resident to partner with a subspecialist on a community project that addresses a specific community health issue, including but not limited to topics in COCP policy statements: [early childhood home visiting](#), [poverty and child health](#), [food security](#), and [community pediatrics](#)).
 - The second opportunity is for a resident to focus on addressing housing insecurity and/or homelessness as key determinants of child health. Project activities include but are not limited to 1) efforts to improve identification of housing insecurity among families; 2) efforts to improve care of families impacted by housing insecurity/homelessness; 3) collaboration with community organizations to improve housing quality/availability; and 4) collaboration with schools and education partners to address challenges faced by homeless children and youth. Projects are encouraged to build upon recommendations in the COCP [policy statement](#): Providing Care for Children and Adolescents Facing Homelessness and Housing Insecurity.
- The [AAP Council on Environmental Health](#) (COEH) works to promote healthy environments and reduce toxic exposures for children wherever they live, learn, and play. The COEH seeks to empower and enable pediatric trainees to serve as strong advocates for children's environmental health and to serve as effective leaders in their communities. Proposals will be welcome from across the spectrum of pediatric environmental health issues, including but not limited to climate change, lead exposure, environmental justice, air pollution, water quality, and pesticide exposure.
- The [AAP Council on Injury, Violence and Poison Prevention](#) (COIVPP) aims to reduce the number of injuries, whether intentional or unintentional, to infants, children, adolescents, and young adults. COIVPP believe injuries to children can and should be prevented and pediatricians play an important role in helping families, youth, and their communities optimize safety. COIVPP encourages trainees to actively engage in injury prevention efforts in their community and clinical practice and will sponsor projects that address leading causes of morbidity and mortality due to injury.
- The [AAP Council on School Health](#) (COSH) will sponsor projects that work with schools to promote mental health, to reduce absenteeism, and/or address whole child priorities. Submissions addressing relevant areas such as early literacy, vision and hearing, pregnancy prevention, asthma, physical activity, ADHD, school breakfast, and violence prevention or the promotion of health and learning for students living in poverty are invited.
- The [AAP Council on Quality Improvement and Patient Safety](#) (COQIPS) defines, promotes, improves, measures, educates, and advocates for quality improvement and patient safety. COQIPS will fund one resident project that seeks to improve the quality of care provided to children in the community setting. Topics can vary but should have a very clear quality improvement/patient safety focus. At the completion of the project, we will ask the grantee to write a short piece for our "AAP Quality Connections" newsletter regarding their experiences.
- The [AAP Section on Pediatric Trainees](#) (SOPT) seeks to empower and enable pediatric trainees to serve as strong advocates for the health and well-being of all children and to serve as effective leaders in their communities. To align with its 2018-2019 advocacy campaign, Advocacy Adventure, SOPT will sponsor two innovative resident projects that address a need in their community.
- The [National Center on Early Childhood Health and Wellness](#) (NCECHW), which is led by AAP, works in collaboration with the Administration for Children and Families (ACF) Office of Head Start and Office of Child Care and the Health Resources and Services Administration, Maternal and Child Health Bureau along with 7 additional partners around the country. Funds are available for a resident to work with a local **Head Start/Early Head Start program** to address health related topics including but not limited to: preventive health services, safety and injury prevention, mental health, toxic stress and resilience, oral health, health literacy, and emergency preparedness. These efforts should serve a dual purpose: to increase knowledge around the health issue selected and increase collaboration between the HS/EHS program and the health care facility or system in which the resident is practicing.

Assistance with Proposal Development

- Applicants are strongly encouraged to contact their [Chapter CATCH Facilitator](#) and/or [Resident CATCH Liaison](#) to strengthen their proposal.
Note: Applicants are awarded points for receiving assistance from facilitators and staff.
- Application and budget reviews also are available from CATCH staff at catch@aap.org.
- For descriptions of previously awarded CATCH grants visit our Community Pediatrics [Funded Projects List](#). Criteria may change from year to year, so please contact your Chapter CATCH Facilitator or CATCH staff before modeling your proposal on a past grant.

Application Procedure

- Applications must be submitted [online](#).
- Attachments to applications are optional, not scored, and may not be used to respond to application questions.

- Maximum four 1-page attachments; for example, minutes or agendas from community meetings; flyers; letters of support, especially from AAP state chapters and current or future community partners.
- Each attachment must include the applicant’s full name.

Budget Guidelines

Budget MUST:

1. Clearly support the goals and timeline outlined in your application.
2. Include a complete description of each activity and expense.
3. Include a formula for ALL line items.
4. List each activity on a separate line.

Unallowable Expenses

- Supplemental funding to previously awarded grants or existing programs
- Any payment to a pediatric care provider* or dentist
- Any clinical encounter i.e., any service that is deemed a billable encounter
- Professional development (conferences or educational/training activities)
- Educational materials for a pediatric care provider* or medical student
- Speaker fees or speaker travel reimbursement
- Quality improvement projects only benefiting clinics or practices
- Health fairs or one-time events
- Building or office construction, maintenance, or repairs
- Capital equipment (i.e., durable items lasting beyond the project timeline)
- Medical equipment, medical supplies, or pharmaceuticals (Exception: select supplies for oral health projects)
- Indirect costs or fiscal agent fees

*Pediatric care provider includes a physician, nurse practitioner, or physician assistant

Budget Guide for categories, expenses, and maximum allowance for each.

<p>Activity Description This list of activities is not comprehensive.</p>	<p>Description and Formula Include a description and formula for all expenses.</p>	<p>Maximum Allowance</p>
<p>Personnel</p> <ul style="list-style-type: none"> • Community asset mapping • Design and production of needs assessment/evaluation survey • Outreach • Care coordination • Translation of surveys and/or materials • Data analysis • Grant writing • Project coordination/administration 	<p>\$ per hour x number of hours</p> <p>Describe staff person, activities, and responsibilities.</p>	<p>\$1,600</p>
<p>Meetings</p> <ul style="list-style-type: none"> • Focus groups • Planning/collaboration • Task force • Advisory board meetings 	<p>Meals, beverages, staff transportation, and meeting materials</p>	<p>\$800</p>
<p>Participant (parents, caregivers, children) Expenses</p> <ul style="list-style-type: none"> • Child care • Transportation • Incentives 	<p>Specify</p>	<p>\$1,000</p>
<p>Resources, Equipment, & Educational Materials</p> <ul style="list-style-type: none"> • Support program activities 	<p>Specify</p>	<p>\$800</p>

Promotion/Supplies <ul style="list-style-type: none"> • Flyers, posters, mailings, media • Printing • Telephone/office supplies 	Specify	\$700
Technology Development <ul style="list-style-type: none"> • Web site • Mobile application 	Specify	\$700
Other expenses <ul style="list-style-type: none"> • Activities that are not listed above 	Describe activity.	TBD based on need
TOTAL MAXIMUM ALLOWANCE \$2,000		

Sample CATCH Resident Grant Budget

Activity Description	Description and Formula	\$ Amount
<u>Personnel</u>		
Project assistant	Data entry, transcription 50 hrs @\$12/hr	600
<u>Meetings</u>		
Advisory group meetings: 1) to discuss health problems, barriers, interventions, adolescent use of medical services; 2) present findings and elicit feedback	Meals, beverages, meeting materials 2 meetings @\$200/meeting	400
Focus group meetings to review survey results and intervention ideas	Snacks, beverages, meeting materials \$100 per meeting x 4 meetings	400
<u>Participant Expenses</u>		
Incentives for survey and focus group participation	\$5 gift cards x 50 surveys = \$250; \$10 gift cards x 4 groups @5 participants per group = \$200	450
<u>Promotion/Supplies</u>		
Consumable office supplies for survey and presentation materials	Paper and printing costs \$100; pens \$10; binders \$30; name tags \$10	150
TOTAL		2000
TOTAL MAXIMUM ALLOWANCE \$2,000		
If your budget includes salaries, please justify by relating each staff position to a specific outcome.		

Key Dates and Deadlines

January 14, 2019

You may request assistance with proposal development from either your [Chapter CATCH Facilitator](#) or CATCH staff at catch@aap.org up until this date.

January 31, 2019, 3 pm CST

Application deadline.

By May 1, 2019

Applicants receive e-mail notice of funding decisions.

By August 1, 2019

Submit signed award documents; projects are 12-month in length and may begin upon receipt of funds.

Reporting Procedures

Grant funds will be disbursed in one installment at the start of the project. A final report including financial reporting will be due 30 days after the 12-month completion date, or extended completion date. One 6-month extension is allowed.

Fiscal Agent

Grantees must appoint a tax-exempt fiscal agent once they receive their award notification. A fiscal agent is a proxy that manages fiscal matters on behalf of another party. Some examples include a state AAP chapter, university, school of medicine, or health department. This is a requirement in order for the grantee to avoid personal tax liability per federal tax law. **The institution or organization that acts as fiscal agent cannot be the grantee or co-grantee.**

Sunshine Act Reporting

Some funds that support CATCH grants may be subject to Sunshine Act reporting. Please check with your institutional policy, if applicable. Should this apply to your grant, we will notify you when payment is made. For questions, email catch@aap.org.

Publicity

The AAP may include information about your project in its program evaluations, publications, and promotional and technical assistance materials. In addition, descriptions of CATCH grant-funded projects are posted on the AAP Community Pediatrics [Funded Projects List](#).

The CATCH Program is made possible through the support of Pfizer Inc., National Dairy Council, and Magic Pebble Foundation with additional support from various AAP Sections and Councils and individual donations through the AAP Friends of Children Fund

On behalf of the children, the CATCH Program thanks its financial supporters, community partners, District and Chapter CATCH Facilitators, AAP chapters, AAP staff, the AAP membership, and most importantly its pediatrician CATCHers.

American Academy of Pediatrics

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