

**American Academy of Pediatrics (AAP)
Leonard P. Rome CATCH Visiting Professorship Program
2020-21 Application Guidelines**

The purpose of the Leonard P. Rome Community Access to Child Health (CATCH) Visiting Professorships is to promote advocacy for children and advance the field of community pediatrics. This program is implemented through a partnership between CATCH and the Community Pediatrics Training Initiative (CPTI).

The program provides up to 6 accredited pediatric residency programs **with a maximum of \$4,500** each to implement a **2- or 3-day community health and advocacy educational program** focusing on resident education, faculty development and community partnerships. **The Visiting Professorships must occur between September 1, 2020 and May 15, 2021.**

All application materials must be submitted by **12:00 pm Pacific/2:00 pm Central/3:00 pm Eastern on Wednesday, May 27, 2020**. See *Application Procedures* at the end of this document for more information.

This Visiting Professorship was established in honor of Leonard P. Rome, MD, a pediatrician and tireless advocate who dedicated his life to improving children's health. This program is supported by the Leonard P. Rome Endowment Fund at the AAP.

Visiting Professorship Program Goals

1. Provide an opportunity for pediatric faculty and residents, community pediatricians, community-based organizations, and others to interact with leading professionals on community health and advocacy topics
2. Promote partnership and collaboration in the community among pediatric residency training programs, community pediatricians, community health centers, community-based organizations, parent groups, public health departments, hospitals and universities
3. Enhance curriculum development on topics of community health and advocacy
4. Increase institution and residency program investment in community pediatrics
5. Strengthen pediatricians' skills to engage in community health and advocacy work, including overcoming challenges
6. Increase awareness of careers paths in community health and advocacy to help foster leaders

Criteria and Eligibility

Accredited pediatric residency programs in the United States and Canada are eligible to apply.

- Residency programs awarded a Leonard P. Rome CATCH Visiting Professorship between 2017-2019 **are not eligible** to apply this cycle.

Applications will be reviewed by a committee of CATCH Facilitators, CPTI leaders, and members of the Council on Community Pediatrics Executive Committee, and will be rated on the strength of the objectives and activities proposed to meet the Visiting Professorship goals. Preference will be given to pediatric residency program not previously funded by this program.

Applications must demonstrate:

- The primary applicant is a member of both the national AAP and local AAP chapter.
- Active engagement in or development of community pediatrics training activities within pediatric residency training program(s).
- Partnership with community-based organizations.
- Communication with the Chapter CATCH Facilitator and plans to feature the CATCH program as part of the Visiting Professorship activities.

Priority will be given to applications that demonstrate that this Visiting Professorship will:

- Build relationships with community partners and lead to active engagement with partners in activities that will have a meaningful impact on the community
- Significantly advance the development and sustainability of the program(s)'s community health and advocacy curriculum
- Develop faculty leadership capacity in community health and advocacy
- Promote collaboration between pediatric residency programs within a state or region (where possible).*

*Residency programs that are part of an existing regional/state collaborative with a focus on community health and advocacy are eligible to apply. However, support for collaboratives will be limited to 2 times in a 5-year period and significant growth since original funding must be demonstrated. Contact Jeanine Donnelly, CPTI Manager, at jdonnelly@aap.org for the supplemental application.

Visiting Professor Candidates

Applicants **must** identify a candidate to serve as the Visiting Professor. Applicants may contact their Chapter CATCH Facilitator or AAP staff (jdonnelly@aap.org) for suggestions. The list of current Chapter CATCH Facilitators can be found at <https://www.aap.org/en-us/advocacy-and-policy/aap-health-initiatives/commpeds/catch/Documents/CATCH-rosterchapterfac.pdf>

Applicants must collaborate with the Visiting Professor candidate to craft the visit objectives and agenda, with a focus on how he/she will enhance the program's community health and advocacy work. The candidate's curriculum vitae must be submitted with the application. Residency programs are encouraged to maintain a relationship with their Visiting Professors beyond the activities of this program.

Use of Funds

The proposed budget for the Visiting Professorship should support the Visiting Professor's travel and honorarium in addition to the expenses related to the activities of the 2- or 3-day event, such as promotional materials and meals for meetings/educational programming at the residency program and with community partners. **A maximum of \$4,500 will be awarded.**

Information on permitted expenses:

- The honorarium must total \$1,000 for a 2-day visit or \$2,000 for a 3-day visit.
- No indirect/overhead costs will be approved.
- Each line item must include a description and formula, as indicated in the budget template.
- Meals per person must not exceed the following limits: \$15/breakfast; \$25/lunch; \$40/dinner
- Air travel for the Visiting Professor must be booked through the AAP Travel Office.

- The honorarium and airfare will be covered directly by the AAP. All other expenditures approved in the budget **will be reimbursed** to the pediatric residency program **after** the Visiting Professorship has occurred and receipts and an evaluation are submitted to the AAP.

Sample Budget

Expense	Description/Formula	\$ Amount
Honorarium	Visiting Professor: 2-day program	\$1,000
Airfare/Transportation	Roundtrip airfare; transportation to and from airport	\$600
Hotel	\$200 x 2 nights	\$400
Meals	\$80/day x 2 days	\$160
Lunch with faculty and residents	\$25/person x 35 people	\$875
Dinner with community partners	\$40/person x 15	\$600
Promotional materials	Poster/flyer printing and copies	\$250
	TOTAL REQUESTED	\$3,885

Schedule of Activities

The proposed schedule of activities for the Visiting Professorship should include a combination of Grand Rounds, noon conferences, workshops, meetings with leadership, site visits, and/or community meetings focusing on community pediatrics. **This agenda should clearly address increasing resident competency, faculty development and building community partnerships.**

Using the template provided on the application, identify the theme, activity or discussion topic, and target audience for each event. A sample schedule is provided below.

Sample Schedule

Theme	Activity/Discussion Topic	Target Audience
Day 1 Introduction	8:30 – 10:30 am: Meeting with program leaders <u>Topic:</u> Strategies for implementing a community pediatrics curriculum	Program Director, Community Pediatrics or Advocacy Director, Chair
Faculty Development	10:30 am – 12:00 pm: Brainstorming with faculty <u>Topic:</u> Creative ways to involve residents in community projects	Key faculty members
Faculty Development	12:00 – 1:30 pm: Lunch with department chair & faculty <u>Topic:</u> Integrating the community into everything you do	Residents, Medical students, Faculty, Program Director

Resident Presentations	2:00 – 4:00 pm: CATCH/Resident projects presentation <u>Topic:</u> CATCH projects and other resident community projects including presentation by Chapter CATCH Facilitator	Residents, Medical students, Faculty, CATCH Facilitator, Community partners
Building Partnerships	4:00 – 5:30 pm: Tour of hospital and community-based clinics 6:30 – 9:30 pm: Dinner with State Pediatric Society/AAP Chapter <u>Topic:</u> How to be a community pediatrician	Residents, Faculty, Community partners, Program Director, Chapter leadership
Day 2		
Importance of Community Pediatrics	8:30 – 9:30 am: Grand Rounds <u>Topic:</u> Why is it important for pediatricians to be involved in community health and advocacy?	Faculty, Residents, Medical students, Community pediatricians, Community partners
Importance of Community Pediatrics	12:00 – 1:00 pm: Resident Noon Conference <u>Topic:</u> The importance of community medicine in pediatrics	Residents, Medical students
Building Partnerships	1:00 – 2:00 pm: Brainstorming Meeting <u>Topic:</u> How to form sustainable partnerships in the community	Faculty, Residents, Community partners, Chapter leadership
Implementation and Sustainability	2:00 – 4:30 pm: Community pediatrics advocacy session	Residents, Medical students, Faculty, Community partners, Chapter leadership
Implementation and Sustainability	5:00 – 6:00 pm: Wrap up session/Next steps	Faculty, Resident leaders

Application Procedure and Assistance

- Application answers must adhere to stated maximum words counts.
- Five required attachments must be submitted with the application
 - **Letters of support** (4 total) from each of the following:
 - AAP Chapter President
 - Chapter CATCH Facilitator
 - Program Director of pediatric residency program
 - 1 community partner who will be engaged in the program activities
 - **Visiting Professor candidate’s curriculum vitae**

The application and required attachments must be submitted by e-mail to cpti@aap.org by **12:00 pm Pacific/2:00 pm Central/3:00 pm Eastern on Wednesday, May 27, 2020**. Any additional materials that are submitted will not be considered.

Assistance for applicants is available and strongly encouraged. If you have any questions or would like to discuss your ideas for a Visiting Professorship to ensure they align with program goals, please contact **Jeanine Donnelly, CPTI Manager, at jdonnelly@aap.org or 630-626-6397.**