2021 Cycle
CATCH Resident Grants
Call for Proposals
Release Date: November 4, 2020 | Application Deadline: January 27, 2021, 3:00 pm CST

The Community Access to Child Health (CATCH) Program is a national initiative of the American Academy of Pediatrics (AAP) that supports pediatricians to lead innovative, community-based initiatives that increase children's access to optimal health or well-being. Grants up to $2,000 are awarded annually on a competitive basis to pediatric residents who plan to build broad-based community partnerships to address unmet child health needs. Up to $150,000 will be awarded for CATCH grants this cycle.

Resident Grant
Up to $2,000 is awarded to pediatric residents for the planning and/or implementation of community-based initiatives that increase children's access to optimal health or well-being.

Requirements
- Project must be <u>new</u> in your community or a <u>new program</u> from an existing initiative.
- Project includes plans for community partnerships.
- Project is for planning or implementation activities. If project proposal only includes implementation activities, then prior planning must be demonstrated.
- Methods for measurement of project goals and objectives are clearly described.
- Budget reflects project timeline and activities.

Priorities
Project activities should lead to a program that will:
- Demonstrate creativity or innovation in the designated community.
- Predominantly serve a population of children with unmet health needs or with demonstrated health disparities.
- Aim to develop strong, broad-based community partnerships.
- Assess children's health or well-being and/or increase access to needed health services not otherwise available.
- Be led by a pediatrician who plays a significant role in the project.
- Address an important need and likely achieve stated goals.
- Include plans for sustainability beyond the grant period.

Eligibility and Selection Criteria
- U.S. and Canadian pediatric residents (categorical or combined) in a training program AND have a definite commitment for another year of residency or chief year are eligible to apply.
- National and Chapter AAP memberships must be current before grant funds can be disbursed.
- Active CATCH grantees must finalize and submit all grant project documentation in order to submit a new application.
- Applications are peer-reviewed by AAP District and Chapter CATCH Facilitators and Resident Liaisons.

Special Funding Opportunities
CATCH is pleased to partner with several AAP Councils and Sections and the Boulter CATCH Oral Health Endowment to support pediatric residents to conduct community-based projects that advance child health and well-being. These entities will help to sponsor grants that address topics that are of current interest/priority to their membership.

Note: These grants are part of the general Call for Proposals and therefore must follow the same application and reporting procedures and meet the same eligibility and selection criteria. To be considered for one of these targeted funding opportunities, applicants must describe in the application how their project will address the relevant child health priorities. CATCH will work with the sponsoring groups to identify the approved applications that best meet their specific criteria.

- Designated funding is available this grant cycle to support **projects that solely address health issues specific to rural communities**. Grants can focus on reducing poverty, accessing care in a rural community, assessing the social determinants of health as well as the barriers rural communities face. Grants can also include assessing resources available in rural areas and/or implementing needed programs/services.

- The **Boulter CATCH Oral Health Endowment** supports projects that improve children's access to oral health services, educate parents and caregivers about oral hygiene, improve communication and collaboration between medical and dental professionals, and educate primary pediatric care professionals about the importance of preventive oral health services (such as fluoride varnish) or other children's oral health issues.

- The **AAP Council on Community Pediatrics** (COCP) promotes community pediatrics through policy, practice, advocacy, and education. COCP will fund ONE (1) community project that addresses the social determinants of health, including but not limited to topics in COCP policy statements: poverty and child health, food security, housing insecurity and/or homelessness, and community pediatrics; and ONE (1) community project which increases child/youth access to nature.

- The **AAP Council on Environmental Health** (COEH) works to promote healthy environments and reduce toxic exposures for children wherever they live, learn, and play. The COEH seeks to empower and enable pediatric trainees to serve as strong advocates for children's environmental health and to serve as effective leaders in their communities. Proposals will be welcome from across the spectrum of pediatric environmental health issues, including but not limited to climate change, lead exposure, environmental justice, air pollution, water quality, and pesticide exposure.

- The **AAP Section on Developmental and Behavioral Pediatrics** (SODBP) will sponsor projects that enhance the capacity of primary care providers and developmental-behavioral pediatricians to address issues related to developmental-behavioral pediatrics. Submissions addressing relevant areas including but not limited to behavioral and emotional health, screening and surveillance, learning disabilities, ADHD, developmental disabilities, including Intellectual Disability and Autism Spectrum Disorder, parenting, workforce capacity, and equity, diversity, and inclusion are invited. SODBP membership is required to apply for the SODBP-sponsored grant.

- The **AAP Section on Emergency Medicine** (SOEM) aims to optimize the emergency care of all children through advocacy, research, education, and service. The scope of emergency care covers the pre-hospital context, the care provided in the emergency rooms, and the transition back to his/her environment in a state of optimal health. The SOEM will sponsor one resident project that directly addresses the improvement of care for acutely ill or injured children in the emergency department. SOEM membership is required to apply for the SOEM-sponsored grant. To check your member status, call the AAP Member and Customer Care team at 866-843-2271.

- The **AAP Section on Hospital Medicine** (SOHM) is dedicated to the health of children in the hospital setting through advocacy, education, and service. SOHM will sponsor one resident project that addresses transitions and connections to medical homes or community resources including services for chronic mental, dental, or physical health related conditions identified in the inpatient setting, as well as projects that address immunizations in the inpatient setting.

- The **AAP Section on Pediatric Trainees** (SOPT) seeks to empower and enable pediatric trainees to serve as strong advocates for the health and well-being of all children and to serve as effective leaders in their communities. To align with its 2020-2021 advocacy campaign, Unite for Kids Mental Health, SOPT will sponsor two innovative resident projects that address the mental health needs of children and/or adolescents within the community.

Assistance with Proposal Development
- Applicants are strongly encouraged to contact their District Resident CATCH Liaison(s) to strengthen their proposal. **Note**: Applicants are awarded points for receiving assistance from liaison(s) and staff.
- Canadian applicants are encouraged to seek technical assistance by contacting CATCH staff at catch@aap.org.
- Application and budget reviews also are available from CATCH staff at catch@aap.org.
- For descriptions of previously awarded CATCH grants visit our Community Pediatrics Funded Projects List. Criteria may change from year to year, so please contact your Resident CATCH Liaison(s) or CATCH staff before modeling your proposal on a past grant.

Application Procedure
- Applications must be submitted online.
- Attachments to applications are optional, not scored, and may not be used to respond to application questions.
- Citations/references are optional.

- You may include up to four pages of attachments; for example, citations/references, minutes, or agendas from community meetings; flyers; letters of support, especially from AAP state chapters and current or future community partners.
- Each attachment must include the applicant's full name.

Budget Guidelines

Budget MUST:

1. Clearly support the grant activities in addition to goals and timeline outlined in your application.
2. Include a complete description of each activity and expense.
3. Include a formula for ALL line items.
4. List each activity on a separate line.

Unallowable Expenses

- Supplemental funding to previously awarded grants or existing programs
- Any payment to a pediatric care provider* or dentist
- Any clinical encounter i.e., any service that is deemed a billable encounter
- Professional development (conferences or educational/training activities)
- Educational materials for a pediatric care provider* or medical student
- Speaker fees or speaker travel reimbursement
- Quality improvement projects that do not meet application and budget criteria
- Research projects, such as clinical trials
- Health fairs or one-time events
- Building or office construction, maintenance, or repairs
- Capital equipment (i.e., durable items lasting beyond the project timeline)
- Medical equipment, medical supplies, or pharmaceuticals (Exception: select supplies for oral health projects)
- Indirect costs or fiscal agent fees

    *Pediatric care provider includes a physician, nurse practitioner, or physician assistant

Budget Guide for categories, expenses, and maximum allowance for each.

Activity Description This list of activities is not comprehensive.	Description and Formula Include a description and formula for all expenses.	Maximum Allowance (USD)
Personnel • Community asset mapping • Design and production of needs assessment/evaluation survey • Outreach • Care coordination • Translation of surveys and/or materials • Data analysis • Grant writing • Project coordination/administration	$ per hour x number of hours Describe staff person, activities, and responsibilities.	**$1,600**
Meetings • Focus groups • Planning/collaboration • Task force • Advisory board meetings	Meals, beverages, staff transportation, and meeting materials	**$800**
Participant (parents, caregivers, children) Expenses • Childcare • Transportation • Incentives	Specify	**$1,000**
Resources, Equipment, & Educational Materials	Specify	**$800**

• Support program activities		
Promotion/Supplies • Flyers, posters, mailings, media • Printing • Telephone/office supplies	Specify	**$700**
Technology Development • Web site • Mobile application	Specify	**$700**
Other expenses • Activities that are not listed above	Describe activity.	**TBD based on need**
TOTAL MAXIMUM ALLOWANCE $2,000		

Sample CATCH <u>Resident</u> Grant Budget

Activity Description	Description and Formula	$ Amount (USD)
<u>Personnel</u> Project assistant	Data entry, transcription 50 hrs @$12/hr	600
<u>Meetings</u> Advisory group meetings: 1) to discuss health problems, barriers, interventions, adolescent use of medical services; 2) present findings and elicit feedback	Meals, beverages, meeting materials 2 meetings @$200/meeting	400
Focus group meetings to review survey results and intervention ideas	Snacks, beverages, meeting materials $100 per meeting x 4 meetings	400
<u>Participant Expenses</u> Incentives for survey and focus group participation	$5 gift cards x 50 surveys = $250; $10 gift cards x 4 groups @5 participants per group = $200	450
<u>Promotion/Supplies</u> Consumable office supplies for survey and presentation materials	Paper and printing costs $100; pens $10; binders $30; name tags $10	150
	TOTAL	**2000**
TOTAL MAXIMUM ALLOWANCE $2,000		
If your budget includes salaries, please justify by relating each staff position to a specific outcome.		

Key Dates and Deadlines
January 15, 2021
You may request assistance with proposal development from either your District Resident CATCH Liaison(s) or CATCH staff at catch@aap.org up until this date.

January 27, 2021, 3:00 pm CST
Application deadline.

By May 3, 2021
Applicants receive email notice of funding decisions.

By June 3, 2021
Grantees submit signed award documents.

June 30, 2021
Projects begin and are 12-months in length.

Reporting Procedures
Grant funds will be disbursed in one installment at the start of the project. A final report including financial reporting will be due within 60 days after the 12-month completion date, or extended completion date. One 6-month extension is allowed.

Fiscal Agent
Grantees must appoint a tax-exempt fiscal agent once they receive their award notification. A fiscal agent is a proxy that manages fiscal matters on behalf of another party. Some examples include a state AAP chapter, community-based organization, university, or health department. This is a requirement for the grantee to avoid personal tax liability per federal tax law. **The institution or organization that acts as fiscal agent cannot be the grantee or co-grantee.**

Sunshine Act Reporting
Some funds that support CATCH grants may be subject to Sunshine Act reporting. Please check with your institutional policy, if applicable. Should this apply to your grant, we will notify you when payment is made. For questions, email catch@aap.org.

Publicity
The AAP may include information about your project in its program evaluations, publications, and promotional and technical assistance materials. In addition, descriptions of CATCH grant-funded projects are posted on the AAP Community Pediatrics Funded Projects List.

The CATCH Program is made possible through the support of Roots & Wings Foundation with additional support from various AAP Sections and Councils and individual donations through the AAP Friends of Children Fund.

On behalf of the children, the CATCH Program thanks its financial supporters, community partners, District and Chapter CATCH Facilitators, AAP chapters, AAP staff, the AAP membership, and most importantly its pediatrician CATCHers.

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