

Example of Letter of Medical Necessity

Date: 12 June 2019

To: Middle School
From: Joe Doe, MD

Re: TC (DOB: 04/11/2008)

To whom it may concern,

TC is an 11 year, 1-month old male who is diagnosed with Fetal Alcohol Syndrome (ICD-10 Code: Q86.0) and Attention-Deficit Hyperactivity Disorder, Combined Type (ICD -10 Code: F90.2). His development and health are being monitored by the physician Joe Doe, MD at this clinic, TC was last seen by the physician on 11 June 2019. TC's caregiver reported that he had significant behavior problems and academic challenges in his class this past school year. School records and treatment notes indicated that TC was disruptive during reading and math classes. His report card showed that he received failing grades in reading and math, He is to enter sixth grade at Middle School. He does not receive special education services or educational support services.

TC has the diagnosis of Fetal Alcohol Syndrome and Attention-Deficit Hyperactivity Disorder. These disorders are associated with neurobehavioral deficits that impact learning and functioning in school. Given his presentation and clinical diagnoses, he should be identified as a child with a disability according to Section 504 of the Rehabilitation Act of 1973 and eligible for a 504 Accommodation Plan. It is requested that the 504 Accommodation Plan provides supports to address his learning and behavior problems.

In addition, it is this physician's recommendation that he receive a comprehensive psychological evaluation as part of the process to determine if he would be eligible for special education services. TC's caregivers have been provided at copy of this letter for their use to obtain necessary accommodations and services at school. Also, a copy of this letter with the signed authorization for release of information is placed in TC medical record for future reference.

Thank you for your consideration to this matter.

Sincerely,

Joe Doe, MD