

**Supporting Providers and Families to Access Telehealth and Distant Care Services for Pediatric Care
Rural Practices Telehealth Stipend
Call for Proposals
Supported by the Health Resources and Services Administration (HRSA)**

The “Supporting Providers and Families to Access Telehealth and Distant Care Services for Pediatric Care” project is a grant between the American Academy of Pediatrics (AAP) and the Maternal and Child Health Bureau (MCHB) in the Health Resources and Services Administration (HRSA). The goal of this grant is to support telehealth access and infrastructure for the provision of comprehensive care to children and adolescents, including children and youth with special health care needs (CYSHCN) and other vulnerable pediatric populations, utilizing a medical home approach during and after the COVID-19 pandemic.

The purpose of this stipend program is to offer \$5,000 to community-based practices that serve rural areas (with an emphasis on underserved populations in those areas) and are new to telehealth implementation. The stipend will support practices with the implementation of telehealth and distance care through participation in a virtual learning community. Awardees will participate in the program from **November 2020- April 2021**. Training and technical support will be provided by the AAP throughout the duration of the program. Additional partners, including the National Rural Health Association (NRHA) and a telehealth consultant, will also be available to provide technical assistance and support to participating practices.

Eligibility and Selection Criteria

- Applicants should be:
 - A community-based practice in a [rural](#) area.
 - New to telehealth implementation.
- Applicants can include practices with non-pediatrician physicians, such as pediatric nurse practitioners and family physicians.
- Preferences will be given to practices that predominantly serve populations in rural communities.
- Preferences will be given to practices that include plans for achievable sustainability beyond the grant period.
- Applications are due **by October 22, 2020, 5 pm CST**.
- **Applicants will be notified of the funding decision by October 30, 2020.**

Additional Information

Underserved: For the purpose of this application, this is being defined as any population where health disparities in care are seen and where telehealth can improve access to care and address those disparities.

New to telehealth implementation: For the purpose of this application, this is being defined as including but not limited to: planning to start implementing telehealth or started implementing telehealth during the COVID-19 pandemic or started preliminary implementation of telehealth before the COVID-19 pandemic.

If Awarded, participants are expected to

- Participate in a virtual learning community with other recipients that will include the following components:
 - Six (6) live, virtual, 60-minute sessions. Sessions will occur monthly and will include a short didactic presentation on a topic related to telehealth implementation as well as opportunities for interactive discussions and technical assistance/support.
 - An interactive listserv and/or SharePoint site that will provide opportunities for peer-to-peer discussion on topics related to beginning to implement telehealth for rural and other underserved populations.
 - Explore collaborations and partnerships opportunities including: (AAP staff will be available to facilitate connections as needed)
 - Connections with state or territory [Family-to-Family Health Information Centers](#).
 - Connections with state [Title V Programs](#).
 - Collaboration with [AAP Chapters](#), including those chapters that are implementing telehealth ECHO programs within their state/territory.
 - Collaboration with [National Rural Health Association \(NRHA\)](#) state associations.
 - Connections to [National Consortium of Telehealth Resource Centers](#).
 - Connections with local health departments on delivery of health care via telehealth.
 - Explore delivery of health supervision visits consistent with the [Bright Futures: Guidelines for Infants, Children, and Adolescents, 4th Edition](#) and the [Bright Futures/AAP Periodicity Schedule](#) via telehealth/distant care. (AAP staff will be available to offer technical assistance and support)
 - This will include support for newborn and infant baby well care (breastfeeding counseling via telehealth)
 - Explore strategies on incorporating the use of telehealth to enhance access to care during public health emergencies. (AAP staff will be available to offer technical assistance and support)
 - Submit a final report to AAP within 1 month of grant end. (Template will be provided)
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Application Directions

Please submit a proposal that includes the information below and addresses the project narrative and budget portions of this application. Please return the completed proposal to Robinn Yu: ryu@aap.org by **October 22, 2020, 5 pm CST** or [CLICK HERE](#) to complete the application online.

Items to Include:

- **Organization (Name, Address)**
- **Primary Point Person (Name, Email, Phone, Role)**
- **Secondary Point Person (Name, Email, Phone, Role)**
- **Project Narrative (not to exceed 2 pages)**
- **Budget and Budget Justification**

Questions?

Robinn Yu, Coordinator, Telehealth for Pediatric Care Initiatives ryu@aap.org

Oyin Oloniniyi, Program Manager, Telehealth Infrastructure Initiatives: ooloniniyi@aap.org

A. **Project Narrative** (no more than 2 pages)

1. **Describe the need for telehealth implementation/capacity building within your practice.** (Highlight 3-5 subjects/topics around telehealth implementation you would be interested in learning about. Highlight your service/catchment area).

2. **Describe your plan for conducting health supervision visits via telehealth that are consistent with the *Bright Futures: Guidelines, 4th Edition*, and the Bright Futures/AAP Periodicity Schedule in your practice/organization.** (Will you be using web-based platforms? Any other technologies?)

3. **Describe proposed strategy to develop emergency preparedness plans that incorporate the use of telehealth to enhance access to care for children and youth, including children and youth with special health care needs (CYSHCN) and children with medical complexity (CMC), during public health emergencies.** (How is your practice already addressing this? How do you plan to address this?)

4. **Describe any relevant partnerships that will enhance the ability of your organization or practice to implement telehealth?** (Are these partnerships already established? Are there new partnerships that will be formed?)

5. **Describe how you will sustain telehealth implementation within your organization or practice following completion of this grant.**

B. **Budget** (Describe how funding will be used/applied if awarded) (See sample budget guideline below)

Please provide a budget and budget justification. You may attach a separate Word document or Excel file.

- Budget must clearly support the goals outlined in your application
- Budget must include a complete description of each activity and expense
- All budget line items must include a formula
- Do not group multiple activities in one-line items

Unallowable Expenses
Construction activities
Capital equipment or expenses (i.e. rent, equipment)
Existing program activities
Supplemental funding to previously awarded grants
Indirect costs/overhead
Conference registration fees or support
Literature reviews
Speaker fees or speaker travel reimbursement
Allowable Expenses
Software licenses that support the implementation of telehealth
Use of funds to offset costs of internet access

Sample Budget Guideline

Activity Description	Description and Formula	\$ Amount
<u>Salaries and Wages</u>	Annual Salary X FTE	
<u>Supplies</u>	# of people X # of units	
<u>Consultants</u>	Cost X # of hours	
<u>Other</u>		
TOTAL		

Key Dates and Deadlines

Application Deadline: October 22, 2020 by 5pm CST

Information Session: October 9, 2020, 11:00AM – 12:00PM CST

Information Session about the stipend program for any interested practice.

[CLICK HERE](#) to register

October 30, 2020

Applicants receive e-mail notice of funding decisions.

November 2020

Project Start Date. The project will be 6 months in length.

April 30, 2021

Project End Date.

Reporting Procedures

Stipends will be disbursed in one installment at the start of the project. A final report including financial reporting will be due 30 days after the 6-month project completion date.

Publicity

The AAP may include information about your project in its program evaluations, publications, and promotional and technical assistance materials.

This project is supported by the Health Resources and Services Administration (HRSA) of the U.S. Department of Health and Human Services (HHS) as part of an award totaling \$6,000,000 with no percentage financed with nongovernmental sources. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by HRSA, HHS or the U.S. Government.

Evaluation Scoring Rubric:

Applications will be reviewed by members of the Telehealth and Rural & Underserved Communities Subcommittee for the *Supporting Providers and Families to Access Telehealth and Distant Care Services for Pediatric Care* project, partners from the National Rural Health Association, as well as AAP staff.

Proposals will be scored using the following rubric

Criteria	Points Allotted	Comments
Need Demonstrated need within your practice (up to 5 points)	/5	
Bright Futures Guidelines, 4th Edition <ul style="list-style-type: none"> • Proposed plan of implementation using telehealth 	/3	
Emergency Preparedness Plan <ul style="list-style-type: none"> • Proposed strategy 	/3	
Partnerships Identification of partnerships (established or planned) <ul style="list-style-type: none"> • Family-to-Family Health Information Center (add 0.5) • Title V program (add 0.5) • AAP Chapter /AAFP Chapter/ NAPNAP Chapter (add 1) • Relevant Telehealth partnership (add 1) • Relevant Rural Association partnership (add 1) 	/4	
Sustainability Plan <ul style="list-style-type: none"> • Outlined plan and capacity for sustainability (up to 4 points) 	/4	
Budget <ul style="list-style-type: none"> • Budget and Justification included (add 1) 	/1	
TOTAL	/20	