hStream ID How-to Guide

Follow the steps below to create and manage your hStream ID.

- Login
- Setup your hStream ID
- Link your Institutional HealthStream Learning Center (HLC) account with your hStream ID
- Manage your hStream ID

What is a hStream ID?
Your hStream ID enables you to access your NRP eCard from any computer connected to the Internet. If you use more than one HealthStream site, you can link your hStream ID with each site, and your eCard will be available from your profile information in all of the sites that you use.

Your hStream ID does NOT replace your user ID. After you create a hStream ID, may choose to continue to log on using the same user ID and password that you used before you created the hStream ID. If you see a “Sign in with hStream” button on the login page, you may choose to use it.

1. Login to the NRP LMS
   - Go to https://www.healthstream.com/hlc/aap
   - Enter User ID & Password
   - Click LOGIN

For the best user experience, we recommend using Google Chrome or Microsoft Internet Explorer as your web browser. Make sure to check your system configuration before beginning.

2. Set up your hStream ID
Use your personal email address or mobile number to establish your hStream ID. Your hStream ID allows you to access your course records and eCard even if you move to another institution.

<table>
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<tr>
<th>Step</th>
<th>From This Screen</th>
<th>Do These Actions</th>
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<tbody>
<tr>
<td>2A</td>
<td>Sign In</td>
<td>Enter User ID and Password. Click LOGIN.</td>
</tr>
<tr>
<td>2B</td>
<td>Select Affiliation (Instructors only)</td>
<td>Select radio button under Student/Manager. Click PROCEED WITH LOGIN.</td>
</tr>
<tr>
<td>2C</td>
<td>Welcome screen</td>
<td>Click CONTINUE.</td>
</tr>
<tr>
<td>2D</td>
<td>My Connections</td>
<td>Click Profile tab. Choose Resuscitation Credentials from drop-down menu.</td>
</tr>
<tr>
<td>2E</td>
<td>My Resuscitation Credentials</td>
<td>Locate Options box (on right side of screen). Click Register for a hStream ID.</td>
</tr>
<tr>
<td>2F</td>
<td>Do you have an hStream Account?</td>
<td>Click Create ID. (If you already have a hStream ID, see step 3 below.)</td>
</tr>
<tr>
<td>2G</td>
<td>Create Your hStream ID</td>
<td>Type in information as requested: ● Enter your first &amp; last name. ● Use your personal email address and mobile number. ● Create a password. ● Choose hStream account login preferred. ● Check “Yes, I’ve read the Terms of Use.” ● Click Continue.</td>
</tr>
<tr>
<td>2H</td>
<td>Verify Your hStream ID</td>
<td>● You will see a message that a verification code has been sent to your email address or phone number based on your chosen login preference. ● Locate the verification code in either your email or text messages and enter it on the verification page. Click CONTINUE. ● Confirm your ID by logging in with your hStream ID</td>
</tr>
<tr>
<td>2I</td>
<td>Create hStream ID Successful</td>
<td>You will see a message that your hStream ID is successfully created. Click Continue to Course.</td>
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</table>
### 3 Link your hStream ID

<table>
<thead>
<tr>
<th>Step</th>
<th>From This Screen</th>
<th>Do These Actions</th>
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</table>
| 3A   | Sign In          | • Log in to the account you want to link. This may be an institutional account. Enter **User ID** and **Password**. Click **LOGIN**.  
• Follow steps 2B-2D above to access the Resuscitation Credentials screen. |
| 3B   | My Resuscitation Credentials | Locate **Options** box (on right side of screen). Click **Register for a hStream ID** |
| 3C   | Create hStream ID | Next find “Log in with my hStream ID?” Click **Sign In**. |
| 3D   | hStream ID Sign In | • Enter the email address or phone number associated with your hStream ID in the **Personal Email Address or Mobile Number** box (the same as used in step 2).  
• Type your hStream ID password in the **Password** box. If you forgot your password, click **Reset** to reset it.  
• Click the **Sign In** button. |
| 3E   | Existing hStream ID Associated to this Organization | You will see a message confirming that your hStream ID is now associated with this organization. Click **OK** to continue. |

### 4 Manage your hStream ID

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<tr>
<th>Step</th>
<th>Learning Activity</th>
<th>Do These Actions</th>
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</table>
| 4A   | Sign In           | • Enter **User ID** and **Password**. Click **LOGIN**.  
• Follow steps 2B-2D above to access the Resuscitation Credentials screen |
| 4B   | My Resuscitation Credentials | Locate **Options** box (on right side of screen). Click **Manage hStream ID**. |
| 4C   | Manage hStream ID | • Login with your hStream credentials.  
• To change your personal email address or mobile number (cannot be changed to one already in the system)  
  1. Click email & phone on the left side of the page  
  2. Enter a new email or phone number in the appropriate box  
  3. Enter the verification code received via email or text at the top of the screen.  
• To change your Login to a different email address or phone number (cannot be changed to one already in the system) Select “Set as Login” under the “Login With” column next to any validated email or phone number.  
• To remove an email address or phone number  
  1. If currently used to Login, set another email address or phone number to be your Login.  
  2. Select “Remove” under the “Remove” column |
| 4D   | Manage hStream ID | To change your password, click **Reset Password** on the left side of the page.  
  1. Enter your current password  
  2. Enter a new password in the New Password box  
  3. Enter the new password again in the Confirm New Password box  
  4. Click **Update** |

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**Get stuck? We can help!**

**NRP**
Call: 800-433-9016, selection 4#,  
Monday - Friday, 8am - 4:30pm CST  
Email: lifesupport@ap.org

**HealthStream**
Call: 800-269-7737  
Monday - Friday, 7am - 7pm CST  
Email: customer.service@healthstream.com

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